

SILETZ VALLEY FIRE DISTRICT

Policy Work Session
September 20, 2022
5:00 PM

POLICY REVIEW

The board reviewed the following policies.

700.03 Emergency Medical Section

Infant surrender process. The Chief explained the policy and its history.

We need a "Safe Place for Newborns" Packet

Correct typos B. 1.

Dispatch B. 4. Needs corrected to WVCC

701.03 Air Ambulance Ops

Scope A. typo "promulgated"

Most of info right out of life flight and air medical SOPs

702.01 Exposure and Infection Control

Page 15: if somebody is exposed blood-blood or other cross contamination process;

Families are distraught for 6 months after positive exposure to individuals (Big deal)

Ryan White Act explained. We have gotten calls from Samaritan about folks testing positive for HIV after SVFD response

Chief is Infection Control Officer

Helicopter Landing is whoever is in charge of the scene

Basic knowledge of how to direct air traffic may need addressed

The goal is to place cones on the four corners of the LZ area and to check for obstructions, powerlines, old fence post etc. Discussed directional instructions-hand of a clock for aircraft, with 12 o'clock bring in the direction of travel

Somewhat infrequent that we actually land a copter.

District has not reviewed Infection Control Program as we are still putting it together.

Section 800, Communications

Terminology,

Some sections have been omitted due to non-use, ex. "Transport"

802.01 Radio Maintenance

Talks about type of radios, repair procedure

803.01 Dispatch Communication; we do something different here, we use an All Call System.

Newport, North Lincoln, Depoe Bay. Dispatch by apparatus for type of call. We don't do that, we have one tone and it's up to us to choose apparatus type and personnel. This was a recent

conversation at the Fire Defense Board meeting as some tones go for long periods and tie up the channel.

Emergency Activities

Codes

Patients' Home items must be documented if seen so as to eliminate any possibility of a item missing after we have been in the home. This pertains more to wallets etc.

803.02 Alarm Classification

Newport and Lincoln used different tones; we do not.

Some fires we might just take tender if call is far out

TYPO Mid-Columbia

We use Willamette Valley Comm Center

804.01 Telephone Procedures

Most people use cell phones, we don't use voicemail much

Phone numbers

How to handle emergency phone calls; Name, Address, Phone, Incident type info

804.03 Typo General A. (Mid-Columbia)

Individuals here at SVFD don't have emails so this policy not always applicable here, but they each have own logins on mutual computer but no privacy, nothing protected, all scrutinized at will. No Pornographic, sexual images, websites, etc. to be used. Anyone who leaves the district is prohibited from taking any software, documents, hard copies, etc.

We use cloud based shared drives

Would have to have IT and server to have significant cyber concerns but really not an issue.

Work session concluded at 5:52

GOOD OF THE ORDER- Gerry will miss the next board meeting as he'll be in France on vacation.

BILL PAY Moved by Dixie, 2nd by Patti to pay bill. All in favor.

NEXT MEETING

Policy Work Session at 5:00 PM September 20, 2022

Regular Board Meeting 6:00 PM ~~September 20, 2022~~
October 18, 2022

Moved to adjourn Dixie Morford 2nd by Patti Skauge.
Motion Passed



President



Secretary

Regular Board of Director's Meeting
MINUTES
Tuesday, September 20, 2022
18:00

Call to Order & Roll Call

The Regular Meeting of the Siletz Valley Fire District Board of Directors was called to order at 18:00 by Board of Directors President Richard Olson,

Members present were Pattie Skauge, Gerald Schmit. Dixie Morford and Reggie Butler Jr
Staff in attendance were Fire Chief Dave Lapof and Office Administrator Dallas Bryan.

GUEST None

MINUTES

Minutes of the Regular meeting of August 16th. Moved by Patti, 2nd by Dixie Morford.
Motion passed

CORRESPONDENCE – None

PUBLIC COMMENT – None

FINANCIAL REPORT

Gerry: Statement looks good, template used by Marina looks good. Questions regarding income/expenses extra line added where we paid \$2945.00 would like to add that it is covered by grant (can we add line item)? We will discuss with Marina.

The way it reads there is a connection under grant funds. Add note to P&L add notation under seasonal \$35k OFSM grant.

Clarification Dahl & Dahl is roadside trash pickup and Dahl is when we delivery to the transfer station.

We will try to look into the \$13,500 LGIP amount on the statement of 5/28/19. This should have gone through three reviews due to its age.

The chief explained we are still in a holding pattern on our SPIRE Grant. We also are awaiting the income from selling the roll out tray.

The Chief will be working on submitting a reimbursement from FEMA for the items purchased to date once we get all the invoices.

Took a number of radios to the shop to reprogram. There were some items that are of no use to us that they were going to either sell for us or purchase.

Pati: Do we have a new hose roller to replace the one we sold? No it was for a specific type of hose and wasn't portable to take to a fire scene where it would be needed the most. Bandon FD was happy to purchase it as they operate differently.

We still have jet ski and OEM folks are still working on it...once grants get awarded and then going through list three years ago to see who got a jet ski and who still wants it.

Gerry: Request re: grants. Grants during budget process, can we clarify which grant is for what?

Can we embellish and keep track of what grants we use for what, like a template.

The Chief agreed do while current and fresh, can almost become a spreadsheet.

Could be separate attachment to budget worksheet

Motion to accept financials by Gerry Schmit 2nd by Patti Skauge Motion approved.

COMMITTEE REPORTS

Emergency Preparedness

Randy with CTSI would like to begin monthly meetings again. Working on dates.

Volunteer association

The plan is for a Open House on October 15th. Volunteer training and responses are included. The crew is going to get addresses for Camp 12 Lp. So we can hand label addresses and hand out.

CHIEF REPORT

Chief discussed NE Old River Road fire report (in agenda). It's tribal property, Chief left the scene, turned into fiasco. Randy Storms asked for AAR and Max didn't call anyone; was trying to get a drone to find person responsible...

Gap we needed to address between here and tribe; not sure, would think they would have called FD but did not call. Crew had to go put it out; our crew called ODF. Internal tribal conversation
Good lessons learned

We also had a garbage fire spreading into dry grass at MP 18, which was ODF jurisdiction that we turned over to them.

Red flag warning: Coastal folks were panicked about RFW, while this is more of a normal occurrence for Siletz.

Discussed concussion protocol, following a medical incident at a football game. The Chief reached out and found a OSAA concussion protocol. Requires parent or guardian to sign off but if one or the other is a coach it might be a conflict, may need witness signature on the clearing of the patient

Meet with the principle at the high school and we need to schedule a walk through. We also discussed a CPR classes a requirement for seniors prior to graduation and other items.

When Sam was here in 2012 had started working on a active shooter plan; they have lockdown procedure. How to address things like what happens when fire alarm pulled. Discussion of improvements that have been made at school. School has been locked down in real world. When do they lock down? Not our scope of practice. Need LEO input for that.

Received fist FEMA grant. FEMA doesn't want money back, but you have to submit what you will spend excess on.

Director Olson asked it help with installation of appliances, etc?

Chief: Maybe the people we purchase w/d from would include installation in quote.

Explained what RIT Pack is. Provides redundancy. Extractor w/d designed to wash turnout gear.

You can wash two sets of turnouts. Probably sell old one and put regular set upstairs and the Extractor would go out in the bay.

Wrote two other successful FEMA grants for Dalles.

Statistics were included to review, responses, training hours, participation

OLD BUSINESS

Apparatus: Daniel, Gail, Brandon I went over rescue specs for a upcoming pre-construction meeting Discussed leadership.

Chief had a constructive conversation with Kurtis from CTSI, and funding and operations.

Funding for equipment the USDA will match tribal grant up to 50k for equipment.

Gerry: Will look at grants and see if we can put more \$\$ into reserve later on in the year.

Chief: General obligation bond next? This was discussed Kurtis about if we went out for a bond is it fair to make only one group of community to pay for that when all use it? Assessor says tribal property has never been assessed. Kurtis was receptive to continuing the conversation.

The chief asked Kurtis there was value in tracking tribal responses.

Gerry asked about privacy issues. The chief said we could track by address but yeah it does feel off. While we can track by addresses, we can't identify individuals as tribal or non-tribal. Gerry suggested we run a report of addresses only and let their staff sort through them. putting the info solely in their organization. The chief thought that might be a great way to do this. He would bring this up the next time he spoke with Kurtis.

NEW BUSINESS

Gerry: Re Red Flag Warning, wonder about possible power outages, how are folks in the community being made aware? They send out electronic notification to customers who will be affected.

Jenny (EM) asked utilities how and when they send notification, apparently, they didn't have an official means of communication of temp power outage.

Patti: what happens if community member need power for medical needs. Chief talked to tribe about it, they said they may have a small pool of generators for these folks.

Citizen Alert was useful for that but did not come from CPI.

Shouldn't have to drill for the info as citizen.

SVFD Board of Directors
Regular Meeting
MINUTES
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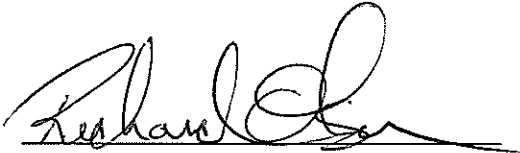
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