

SILETZ VALLEY FIRE DISTRICT
Regular board of Director's Meeting
Tuesday, January 18, 2022
18:00

1700 Meeting was preceded by a Policy Work session where Section 200 was reviewed and tabled until the next regular Board meeting. Next up Policy 203.01 Records Management

The Regular Meeting of the Siletz Valley Fire District Board of Directors was called to order at 18:06 by Board of Directors President Richard Olson. Also present were Board members, . Pattie Skauge. Dixie Morford and Gerald Schmit. Board member Reggie Butler Jr with an excused absence.

Staff in attendance were Fire Chief Dave Lapof and Office Administrator Michaela Puentes.

GUEST None

MINUTES

Minutes of the Regular meeting of December 21st Moved by Patti Skauge 2nd by Dixie Morford.
Minutes approved

CORRESPONDENCE – None

PUBLIC COMMENT – None

INFORMATION ITEMS None

FINANCIAL REPORT

Director Schmit explained the current status and process we were undergoing. The Financial Report was noted to be lacking due in part to only days ago getting online access to our banking.

A list of all checks to be issued was distributed. Questions about the SDIS invoice as it was very large. Chief Lapof explained this is an annual bill and we increased our coverage as a number of things were rated at the correct value or had not be noted in the previously past years. A copy of the full policy is available if anyone wanted to review it.

them up. The chief explained the mechanics are still being worked out. Marina has offered to attend a board meeting to meet. The Board directed Chief Lapof to invite her to attend.

Chief Lapof shared that Marina had distributed all W2s and 1099s as needed and we did not anticipate any fines or penalties as we were very punctual.

Discussion about the amount needed to transfer and the process. Total of tonight's checks is \$27,463.17 Director Schmit recommended we transfer \$45,000 as there was currently on \$92.00 in our account.

It was asked if we are still looking at other banks – the answer was yes but we are not ready to recommend that at this time. More on that next month.

We are scheduling a call to get questions answered about point of contact etc.

We are fixing line items in the Profit / Loss to more accurately reflect what is going on. We are very close. The next temple is very easy to follow and will help the board managing the districts funds.

Motion to approve Treasure Report by Patti 2nd by Gerry. Motion Passed.

COMMITTEE REPORTS

None

VOLUNTEER ASSOCIATION

Minimal members present. They did have a successful Food for Families

CHIEF REPORT

Discussion on the newsletter and it's cost. He is applying for cost for this in a SAFER grant he is working on.

NIFIRS Reports. Working with the Office of the St. Fire Marshal they were able to generate a NO Report for 2021 which brings the district into compliance.

We currently subscribe to Emergency Reporting for a data.. a renewal was signed in September, and it is a \$2500 annual fee. The Image Trend Elite system from the St. Fire Marshal is free and is equally useful. Daniel Morford (now a Toledo employee) is using this data system over there and has good things to say about it for maintenance tracking etc. While we can not prorate our fee to ER we can begin to use the Elite system and just not renew ER in September which is the plan.

We have had a string of unusual calls. He's been attending many Zoom meetings as a new CAD system is being installed so lots of dispatch changes.

He had a good meeting with Chief Robison, discussed a county wide drill and of course the tsunami event.

The exhaust on T-52 has been fixed.. something he's wanted since 2012.. Larry Annunzio did the work but we haven't seen an invoice yet.

The heater in the bay wasn't working and we called for a service tech to come out. After trying everything he realized there was no gas. Chief checked the meter and someone had turned the gas off. The tech did find a item not grounds to it did need servicing but still????

An exterminator is going to check out the Logsden station as we have found some dead mice and the heater there was tripping the breaker.

Our Zoll defibrillator unit is being scheduled so preventative maintenance as it hasn't been tested since it was purchased. We also will be attending virtual training. We are working well with Toledo and looking for other ways to do things together.

Hanna Rocco has resigned.. her life is very busy and she is looking to go back to school, and Briana who was living with her grandparents on Swan has moved into Toledo.

We are working on a web-based calendar for folks to sign up for shifts.

YEAH we finally got our SAM registration completed.. This was critical to apply for grants which we have submitted a AFG for equipment, washer, dryer, new Nomex hoods and a RIT pack for E-53. The SAFER grants will be for EMT school, stipend to go to conferences and 2 issues of the newsletter. The chief is thinking of also submitting one for daytime paid staff. The board discussed this and wanted some more information. Discission ensued.

We are still looking at reimbursement for volunteers, shifts, or duty pay. Everything is on the table.

The newsletter came to just about \$1200 for printing and mailing. It turned out all the payments were handled here in Siletz so only had to deliver the newsletters to Blodgett. We are getting interest in the address marker post.

OLD BUSINESS

We discussed the Resolution 2022-01 Fee for Service. The board wanted to move cautiously and would like to see a draft policy and how it would be implemented. The Chief said this would not be a problem and that there wasn't a urgency but we did want to keep moving forward. All agreed He would try to get something by the next meeting.

NEW BUSINESS

We'll need to set the budget schedule and appoint a budget officer next month.

The copier is failing rapidly. The finisher, (staple / sorter) is out of service. It currently continues to make copies but for how long we don't know. We received on proposal and we'll come back at next months meeting with our recommendation.

Cascadia Subduction – Presentation

Director Schmit did a presentation on what we might expect when the overdue earthquake occurs. The primarily focus of this discussion was how long we'll be without services, phone, transportation etc.

He wanted to bring some awareness to the board so we can begin to make plans and decisions.

Chief Lapof, asked the board to allow him, Director Schmit, and Michaela to be a Emergency Preparedness committee and Director Schmit could report back to the board. The Board felt that was ok and looked forward to the reports.

GOOD OF THE ORDER

Gerry feels better about how thing are going, we're going in the right direction regarding finances.

A special thanks to Michaela, Marina and Dave

We will start early at 5:00 PM on the policies where we left off and pick up at 203.01 Records Management

With nothing further

Motion to adjourn at 2004 hours. 1st by Pattie 2nd by Gerry

President

Treasurer

