

**SILETZ VALLEY FIRE DISTRICT**  
Board of Director's Meeting  
MINUTES  
Tuesday, February 20, 2024  
18:03

**REGULAR BOARD MEETING**

**CALL TO ORDER & ROLL CALL:**

The Meeting of the Siletz Valley Fire District Board of Directors was called to order at 18:03 by Board of Directors President Richard Olson, present were, Dixie Morford, Gerry Schmit, Patti Skauge and Reggie Butler.

Staff in attendance were Fire Chief Dave Lapof, Volunteer Coordinator Daniel Morford and Office Administrator Teresa Daily

**GUESTS:**

1. No guests in attendance

**MINUTES**

Approval of minutes from January 23, 2024, Moved by Gerry and 2<sup>nd</sup> by Dixie – Motion Passed

**CORRESPONDENCE –**

1. Information regarding PERS bill that is currently being proposed and may increase our costs for PERS benefits.

**PUBLIC COMMENT –** No public comment

**FINANCIAL REPORT**

Profit /Loss – Gerry Schmit

1. We have reached our projected budgeted income.
2. Expenses are still a little high, at 81% of the budget and if spent equally month to month we would track to 58% expenditure. However, we still have reimbursement grants pending and the Volunteer Coordinator position is a reimbursement grant. Dave to look at historical data for % of spending by month.
3. Bank accounts are on track and there is no need to transfer funds to checking.
4. Looking ahead on Tax Revenue, may need to use 95% of projected revenue to be closer to what is received.
5. On the P& L need to move funds allocated to 4914 code to 4058 code.
6. Pending final, mailed version of audit from Grimstad.

Patti made a motion to accept the treasurer report and 2<sup>nd</sup> by Reggie. Motion Passed

**COMMITTEE REPORTS –**

- Volunteer Association Report:
  - Awards Banquet was on 2/17/24.
  - Decided against the water tank fund raising project.
  - Water tank in Logsdon needs repair to the gauge.
  - Upcoming Burn to Learn in Moonshine in April or May.

SVFD Board of Directors  
Regular Meeting  
MINUTES  
February 20, 2024

- Gerry posed a question about the security cameras in Logsdan being able to see the Logsdan Community Center as there was some damage to the grass by an automobile.
- Emergency Preparedness: Discussion focused on reviewing the generator at the Siletz station and getting more power available if there is a future outage. Looking at getting a generator at Logsdan. Also, discussed the community need for a central emergency operation center and shelter. Potential could be the school or Rec Center.
- Other topics:
  - The community needs generators for the Water Treatment Plant and Water Storage.
  - Working with Lincoln County Emergency Management on getting additional propane and storage tanks.
  - Many people in Siletz have Home Oxygen Generators so there is a need for gas powered generators to power them.
  - There is also a need to have extra oxygen in cylinders available in an emergency.

### **CHIEF REPORT**

- Update on bookkeeper Marina as her husband Steve was in the hospital. They are planning on moving to Brush Prairie Washington, but she should be able to do all work digitally.
- As of the date of this meeting, all the 2024 calls have been entered into the system. November 2023 calls will now be able to be entered.
- Surveyor to be obtained to know property lines at Logsdan Station.
- Grants: Spirit Mountain Foundation turned us down. We will be applying to the Siletz Charitable foundation. For the new vehicle. Recently have had a couple of back-to-back or simultaneous calls that were challenging. Repeated calls to one home for fall or transport.
- Two estimates were discussed and determined to be worth the expenditure for potential future issues.

### **OLD BUSINESS**

City of Siletz is in agreement to expand lease. Reviewed the draft proposal. Questions came up about our payment of property taxes and Dave to look into that.

Election of Board Officers. Agreement to be the same as 2023:

President: Rick Olson

Vice President: Reggie Butler

Secretary: Dixie

Treasurer: Gerry Schmit

Motion to unanimously approve the board officers from 2023 to 2024 made by Dixie, Gerry 2<sup>nd</sup> and motion approved.

### **NEW BUSINESS**

- 2024 Budget Calendar reviewed.
  - Motion to approve Budget Calendar by Patti, 2<sup>nd</sup> by Gerry – motion passed.
- 2024 Budget Officer will be Gerry and Patti will assist as needed.

**PUBLIC COMMENT** - None


Pattie moved to pay bills and Gerry seconded the motion, approved.

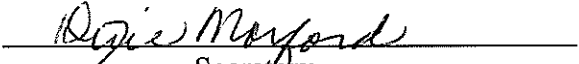
**GOOD OF THE ORDER** – n/a

**NEXT MEETING**

March 19th 2024, at 6pm

Moved to adjourn by Patti, seconded by Reggie, Motion Passed. Meeting adjourned at 19:38

  
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President

  
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Secretary