

SILETZ VALLEY FIRE DISTRICT
Regular Board of Director's Meeting
Tuesday, June 18, 2019

The Regular Meeting of the Siletz Valley Fire District Board of Directors was called to order at 19:06 PM by Board of Directors Ron Hervey. Present also were Board of Directors Rick Olson, Patti Skauge, Reggie Butler Jr., and Dixie Morford. Also present were Chief RC Mock and Clerk Alison McGrath.

Director Hervey led the Pledge of Allegiance.

MINUTES

Director Morford moved that the **Regular Meeting Minutes** of May 21, 2019 be approved as written. Director Skauge seconded the motion. All Ayes. Motion carried.

GUEST INTRODUCTIONS

None

CORRESPONDENCE

- a. **News Times Article:** Article about Swiftwater Training
- b. **Fire Season:** Burn Ban (recreational fires only) in effect
- c. **Letter to City-Bus Stop:** Approval of placement of bus stop shelter on SVFD property

INFORMATION ITEMS

- a. **Spire Grant Announcement**
Successful in obtaining two (2) personal watercraft for use in swiftwater rescue
- b. **Emergency Preparedness Grant Announcement**
Successful in obtaining joint grant with Logsdon Community Club.
- c. **Job Advertisements**
Flyers for Office Administrator and Recruitment/Retention Coordinator positions

REPORTS

- a. **Financial Reports**
Director Olson moved to approve the Financial Reports as written. Director Butler Jr. seconded. All Ayes. Motion passed.
- b. **Committee Reports:** None to report
- c. **Volunteer Association:** None to report

OLD BUSINESS

- a. **None**

NEW BUSINESS

- a. **Swearing in Board Members**
Directors Patti Skauge and Rick Olson sworn in for a term of 4 years.
- b. **Budget Adoption**

Director Olson made a **motion to adopt Resolution 2019-03 Adopting the 2019-2020 budget in the amount of \$390,750**. Director Skaug seconded. All Ayes. Motion Carried.

c. Staffing Update #1

With the resignation of Clerk McGrath, we split the Office Administrator position into 2 separate staffing positions: Office Administrator and Recruitment/Retention Coordinator. T/C Wisham, Alison and April Middaugh from CTSI conducted interviews and presented Chief Mock with their selections. Chief will extend job offers to the top 2 candidates.

d. Staffing Update #2

Chief Mock presented the Board of Directors with a letter of resignation. Discussion ensued.

RECESS 19:42-19:50

Board consensus to review replacement options during a special meeting on Monday, June 24, 2019.

e. Open Topics of Interest

FIRE CHIEF'S REPORT

- a. Financial Status:** Chief Mock requested to allocate the first \$10,000 from conflag funds to Payroll Expenses (\$5,000) and Materials and Services (\$5,000) in the upcoming budget year 2019-2020. Waiting on STCCF grant for computers
- b. Operations:** 28 emergency calls in May including 2 MVA, mutual aid fire, house fire, car fire and brush fire. Discussion of Burn Ban restrictions. 1 of 3 members has passed his EMR! Congratulations Clayton Goodell!
- c. Logistics:** Conflag trailer is ready to respond!
- d. Volunteer of the Month:** none
- e. Community Relations:** Participated in Siletz school's annual water day event.
- f. Chief's Work Schedule:** see detail in Chief's Report.

REVIEW and PAY BILLS

Director Skaug motioned to pay the bills. Director Morford seconded the motion. Motion carried.

PUBLIC COMMENT

None

BOARD MEMEBERS COMMENT

None

ADJOURNMENT

Director Skaug motioned to adjourn. Director Morford seconded the motion. Board Meeting adjourned at 20:51 P.M.

President

Secretary