**SILETZ VALLEY FIRE DISTRICT**

Regular Board of Director’s Meeting

Tuesday, September 18, 2018

The Regular Meeting of the Siletz Valley Fire District Board of Directors was called to order at 19:05 PM by Board of Directors Ron Hervey. Present also were Board of Directors Reggie Butler Jr. and Rick Olson. Also present were Chief RC Mock and Clerk Alison McGrath. Directors Dixie Morford and Patti Skauge were absent.

**MINUTES**

Director Olson moved that the **Regular Meeting Minutes** of July 17, 2018, be approved as written. Director Butler Jr. seconded the motion. All Ayes. Motion carried.

**GUEST INTRODUCTIONS**

None

**CORRESPONDENCE**

None

**INFORMATION ITEMS**

1. ***Press Release-Campfires***: Chief presented a notice from the Fire Defense Board which allows small recreational fires; however, the ODF burn ban is still in effect countywide.

**REPORTS**

1. ***Financial Reports***

Director Olson moved to approve the Financial Reports as written. Director Butler Jr. seconded. All Ayes. Motion passed.

1. ***Committee Reports:*** None to report
2. ***Volunteer Association***: None to report

**OLD BUSINESS**

***a. Seismic Project***

 Now holding weekly meetings to promote everyone to stay on schedules. Discussed issues with submitting RFI’s which has been cleared up. On course to finish by mid- November.

**RECESS: 19:30-19:36**

***b. Water Tender 5321 Determination***

 As discussed last month, Siletz Fire received a request to donate our water tender 5321 to a rural agency. After much discussion with fire officers, as well as the board, a decision was reached to declare 5321 as surplus property. *Director Hervey made a motion to declare 5321 as surplus in January 2019 and use a sealed bid system to sell it to highest bidder. Director Olson seconded.* All Ayes. Motion carried. Discussion to open bids at January 15, 2019 board meeting and begin advertising December 15, 2018 via Facebook page and News Times.

**NEW BUSINESS**

1. ***Budget Resolution 2018-05***

Resolution to increase the budget and subsequent expenses to reflect monies received after Sugar Pine and Ramsey Canyon Conflagrations. *Director Hervey made a motion to accept Budget Resolution 2018-05. Director Olson seconded*. All ayes. Motion carried.

1. ***District Needs Assessment***

Held a workshop prior to last month’s board meeting to discuss future funding possibilities for Siletz Fire. The board approved for Chief to continue looking into additional resources for permanent funding increase.

1. ***Purchase Request for Furniture***

Money was allocated in the 2018-2019 budget to purchase new classroom furniture. Chief and Alison identified Oregon Corrections Enterprises as the best choice to purchase furniture. Since the cost is over $5,000 (limit imposed on purchases by board without prior approval), *Director Hervey made a motion to authorize Chief to purchase classroom furniture. Director Olson seconded*. All Ayes. Motion carried.

1. ***Open Topics of Interest: SCBA Grant Announcement***

Siletz Fire was recently awarded an AFG Grant to purchase SCBA air packs! As previously discussed, our current air packs are due to expire this year and our ability to fight interior fires would be greatly impaired. This grant will allow us to purchase 14 SCBAs, 22 masks, 28 bottles, spare batteries and other SCBA related, essential items. *Director Olson made a motion to authorize the Fire Chief to perform SCBA evaluations and secure a plan to purchase through a GPO. Director Butler Jr. seconded*. All Ayes. Motion carried.

**FIRE CHIEF’S REPORT**

1. ***Financial Status:*** Chief Mock gave a short summary. Discussion regarding early reimbursement for volunteers who responded to conflag requests. Board consensus to wait until funds have been received from the state.
2. ***Operations:*** Steady call volumes. Siletz Fire responded to a mutual aid request from GP for cleanup. We will bill for our response time. Discussion ensued regarding illegal burning. Firefighter 1 Academy begins in October.
3. ***Logistics:*** Discussion regarding sale of steel building to CTSI for $3,000 for disaster prep storage. 5232 was damaged during a medical call and will need to be repaired. Volunteer appreciation night went well with a good turnout.

**Volunteer of the Month:** Larry Annunzio!

1. ***Community Relations:*** October is Fire Prevention Month. Plans to attend Head Start classrooms for 2 brief fire prevention events in October and Trunk or Treat on Oct. 31.
2. ***Chief’s Work Schedule:*** see detail in Chief’s Report.

**REVIEW and PAY BILLS**

Director Hervey motioned to pay the bills. Director Olson seconded the motion. Motion carried.

**PUBLIC COMMENT**

None

**BOARD MEMEBERS COMMENT**

None

**ADJOURNMENT**

Director Hervey motioned to adjourn. Director Olson seconded the motion. Board Meeting adjourned at 20:50 P.M.

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 President Secretary