

SILETZ VALLEY FIRE DISTRICT

Board of Director's Meeting

MINUTES

Tuesday, May 16, 2023

18:00

Policy Work Session 17:10

Board Chair Rick Olson opened the work session to review the Siletz Valley Rural District Board Policy Manual. Fire Chief Dave Lapof reviewed the policies from 1.1 through 3.9. These policies were reviewed with moderate discussion.

Grammar, syntax, and typos were noted and corrected. The remaining policies will be reviewed at the next meeting.

Board Chair Richard Olson closed the Policy Work Session at 18:03 and recessed the meeting for 10 minutes.

Regular Board Meeting

Call to Order & Roll Call

The Meeting of the Siletz Valley Fire District Board of Directors was called to order at 18:10 by Board of Directors President Richard Olson, present were Pattie Skauge, Dixie Morford, Reggie Butler Jr. and Gerry Schmit.

Staff in attendance were Fire Chief Dave Lapof, Office Administrator Teresa Daily

GUEST – None

MINUTES

Minutes of April 11. Moved by Patti and 2nd by Gerry – Approved

CORRESPONDENCE – SDAO HR Training

PUBLIC COMMENT – None

FINANCIAL REPORT

Profit /Loss Gerry, nothing unusual to report, Still working on sorting out the grants, budgeted and unbudgeted, to try to make it easier to see what we have actually received. Gerry and Dave will be working on this. We have surpassed the amount budgeted in grants... which is good news. now we just need to track it. Unbudgeted items need to be attached to a budgeted amount. Thank you to Marina for her help with this project.

Received CPI and CTSI donations.

Grant update STCCF Grant (\$ 6,300) and OHSU HERO Grant (\$2500) received not spent 2021/2022 budget cycle.

Cost of Living (COLA) question from Pattie Skauge regarding the Chief's wages.
Line item 6450 which is the Board Members Training Budget Line was lowered to \$2,500.
Discussed some changes to various budget lines.

Banking Updates: Gerry Schmit opens discussion on using savings to offset costs before November tax income received. Future use grant funds will be put into LGIP Savings account and earn dividends.

Pattie Skauge asks if we pay taxes on grant funds, we do not. Question from Rick Olson about payment from Erin Gibson, which is payment back for EMT Training as she couldn't complete the course due to declining vaccination.

With nothing further, Patti moved to accept the treasurer report, Reggie 2nd. Motion Passed

COMMITTEE REPORTS –

- Volunteer Association, Nothing reported for this meeting.
- Emergency Preparedness – Firewise Open house was held in Logsden. Brainstorming ideas for future events. Logsden will have another open house in July and in August there will be an open house at the Siletz station.

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CHIEF REPORT

- Response data with new system is behind to learning and entering into the new reporting system.
- Review of water rescue call and water safety program/training with EMILY and life jacket program.
- Meet with Siletz mayor and attended a Ways and Means Zoom meeting on funding via Lottery fund dollars to fund a new station and build water storage tower.
- Banquet postponed.
- New dryer here, washing machine damaged and returned.
- Gas station not yet open.
- Car Show upcoming in August
- 2nd Weekend in June burning down and structure and will receive \$7,000.
- Cadet Program, best to start at the beginning of school year. There will be 12 seniors this next year.

OLD BUSINESS

Review of grants received and pending.

NEW BUSINESS

Public Comment – None

The Board adjourned to executive session Executive Session

Pursuant to ORS 192.660 (2) (F) the Board will adjourn to executive session to consider information or records that are exempt by law from public inspection at 19:05

Executive session closed at 19:52
Regular board meeting reconvened at 19:53.

Motion by Patti to pay the bills, 2nd by Reggie—Motion Passed

Next Board Policy work session is on June 20th at 5pm

GOOD OF THE ORDER

Nothing to report.

NEXT MEETING

June 20th at 6:00PM

Moved to adjourn Moved by Patti at 19:58, seconded by Gerry

➤ Motion Passed



President



Secretary