

# **SILETZ RURAL FIRE PROTECTION DISTRICT**

Board of Directors  
Regular Meeting  
149 W. Buford, Siletz

Date: November 19, 2019 – Time: 7:00 PM

## **AGENDA**

1. Call to Order                      Pledge of Allegiance
2. Guest Introductions: Jennifer Whitehead Bank of the West
3. Approval of Minutes: September 17, 2019
4. Correspondence:
5. Information Items:
6. Reports:
  - a. Financial Reports (Administrative Assistant West)
    - LGIP Reconciliations: August, September, October
    - McGrath Bank of the West credit card: September
    - Mock Bank of the West credit card: September, October
    - Bank of the West checking: September, October
    - Petty Cash: September, October
    - IRS 2<sup>nd</sup> QTR 2016 Income Tax Invoice
  - b. Committee Reports
  - c. Volunteer Association (Liz Kevek)
  - d. Volunteer Coordinator (Rebecca Hooper)
  - e. Maintenance (Lieutenant Kevek)
  - f. Training (Blake Wisham)
7. Old Business:
8. New Business:
  - a. New signature card for checks
  - b. New credit cards and limits
  - c. New credit reserve to prevent over drafts
  - d. Discussion on regular every month bills
9. Chief's Report:
10. Review and Pay Bills
11. Public Comment
12. Board Members Comment
13. Adjournment

Siletz RFPD Dba Siletz Valley Fire District is an equal opportunity employer. If you have a disability that requires special materials, service, or assistance, please call 541.444.2043 at least 48 hours prior to the meeting to arrange for accommodations.