

SILETZ VALLEY FIRE DISTRICT
Special Board of Director's Meeting – Chief Replacement
Tuesday, January 28, 2021

The Special Meeting of the Siletz Valley Fire District Board of Directors was called to order at 18:03 PM by Board of Directors President Reggie Butler. Also present were Board of Directors Rick Olson, Patti Skauge and Gerald Schmidt. Director Morford was not in attendance. Staff in attendance included Bunny West.

GUEST INTRODUCTIONS

Brandon Hamilton, Brandon Webber (volunteer), Will (?).

CHIEF REPLACEMENT STATUS

- Director Olson has been in touch with Tualatin Valley Fire. They stated that their workload at this time is too busy to provide them time to help us in our chief search. Their recommendation was that we conduct our search through SDAO. They did state that if our search through SDAO is not fruitful, they would be willing to help us in the future.
- President Butler stated that he has been in contact with Shanta Carter at SDAO. The board members should be in receipt of an emailed packet of information from her. President Butler stated that SDAO is willing to work with us on any of the concerns that we have regarding the process including the background check process. She asked that the board communicate those concerns to them. President Butler asked the board if everyone agreed to use the SDAO service. The board agreed. He also noted that George Dunkel will be helping with the process as well. George is working as a part-time senior consultant for SDAO.
- President Butler also stated that we can use the SDAO service to put an interim chief on while a more comprehensive search is performed for a permanent chief. This position can last for 3-6 months and they can help with the hiring and the contract. Director Olson suggested that we get an interim chief in place so that the board will have time to get the right candidate in place as chief. President Butler will check on the process with SDAO for hiring an interim chief.
- Director Schmidt asked how long this process typically takes. Office admin West stated that we began the process in August of 2019 and Glenn Fluhr started in November of 2019, so it does take some time.
- Office admin West noted that each board member should have a copy of the job description that was used when we hired Glenn Fluhr. They should review and have any requested edits available at the next meeting.
- Director Olson suggested that we have the next meeting in person. He stated that there is room for the board to socially distance in the training room at the station. He stated that the meeting may be more productive if the board is all together. Office admin West stated that she will post the needed public meeting notices for the meeting. The meeting was set for Thursday, February 4, 2021 at 6:00 PM. Director Schmidt asked if members of the public would still be able to sit in on this meeting? Office admin West stated that the meeting will be open for in person public attendance. If there are too many guests to meeting the social distancing guidelines, the meeting will be moved to the garage bays with the doors open to allow for ample ventilation.
- Office admin West suggested that the board consider creating a community action team that is part of this process so there is ample opportunity for the community to provide input to the

process. Guest Will (?) suggested that community members and volunteers be tapped for that committee.

- Guest Brandon Hamilton suggested that the make a motion to appoint a couple of board members to serve as decision makers for the interim chief so that the board does not have to reconvene for that decision. Director Skauge made a motion to appoint President Butler and Director Olson to serve as these members. Motion 2nd by Director Schmidt.

INFORMATION ITEMS

Director Olson reported that 5301 is at the shop in Corvallis getting repaired.

Director Olson asked for the status of the removal of the travel trailer at the Logsden Station. Office admin West stated that the gray/black tanks were confirmed empty today by K&K Toilet. The trailer is ready to be removed. She will contact Chuck at Dahl Disposal on Tuesday to arrange the removal.

Director Olson noted that the streetlight at the Logsden Station has been replaced.

ADJOURNMENT

Director Skauge motioned to adjourn. Director Olson seconded the motion. Board Meeting adjourned at 18:24.



President



Secretary